# **Lockout-Tagout Services**

OneSource

A Sonepar Company

Rockwell Automation Lockout-Tagout Service is the name you can trust

# Why Choose Rockwell Automation for your Lockout-Tagout (LOTO) Compliance Needs?

- Our company has decades of experience and a name you can trust. We will be here to serve you when you need us
- Our programs provide industryleading value that can be measured and return on your investment
- Our employees have industryleading expertise, specializing in lockout-tagout program implementation
- Our systems work in tandem with our services to provide you a truly comprehensive solution that is compliant, safe and efficient

# **Other Lockout-Tagout Options**

In addition to graphical procedures, Rockwell Automation Lockout-Tagout Services offers other products and services to complement your company's Lockout-Tagout program:

- LOTO Devices
- Training
- Annual Procedure Review (Auditing)
- In-Mold Technology (IMT) Placard



You can trust Rockwell Automation Lockout-Tagout Services for not only meeting OSHA's federal and state laws, but also achieving efficiencies for programs not normally known for improving your bottom line.

At Rockwell Automation, we believe that no safety program will stand the test of time unless it has a plan in place for proven sustainability.

# **Machine-Specific Graphical Procedures**

- Energy disconnects and control points are shown by symbols on the procedure placard
- Procedures are mounted prominently at the point of use on the machine
- Color-coded tags are mounted onto each machine's energy disconnects and control points
- All electronic files are created in Microsoft Office and will be delivered on a USB drive







# **LOTO Compliance Checklist**

### **Policy**

A good corporate policy should be clear and easy to understand for authorized employees. Like the procedures, this should remain dynamic, change with conditions and be used by authorized employees to ensure they fully understand how and when to properly apply lockout-tagout.

#### **Procedures**

This is perhaps the most difficult part of the regulation to comply with and notoriously the most cited part of the regulation. All equipment must meet eight criteria to be exempt from LOTO. Unless all 8 criteria are met, it needs a procedure. In general over 95% of all equipment in a facility will need a LOTO procedure (think water heaters, air handler units, exhaust fans, etc.). OSHA can cite your company up to \$70,000 per occurrence for each missing LOTO procedure.

# **Training**

When you make changes to your policy, introduce a new LOTO procedure format or find deficiencies in your LOTO program, you must re-train all authorized employees to ensure full comprehension and understanding. Failure to adequately train authorized employees will lead to a separate OSHA citation up to \$70,000 per occurrence.



# Annual Auditing Employees and Procedures

The following procedures must be audited every year:

- · Check to ensure equipment hasn't changed
- Ensure every procedure is still readily available and accurate

Training Authorized and Affected Employees:

- By giving annual training to all authorized employees you will ensure you are compliant
- Affected employee training can be condensed and should focus on awareness only to be most effective

# **LOTO Devices (More than Just Locks)**

- Hasps and lock boxes for group lockout
- Specialized valve devices for non-lockable valves
- Plug devices to lock out electrical plug disconnects
- · Breaker devices
- · Fuse devices
- · LOTO tags to use with the locks
- Specialized locks that are exclusively used for LOTO



#### www.rockwellautomation.com

#### Power, Control and Information Solutions Headquarters

Americas: Rockwell Automation, 1201 South Second Street, Milwaukee, WI 53204-2496 USA, Tel: (1) 414.382.2000, Fax: (1) 414.382.4444 Europe/Middle East/Africa: Rockwell Automation NV, Pegasus Park, De Kleetlaan 12a, 1831 Diegem, Belgium, Tel: (32) 2 663 0600, Fax: (32) 2 663 0640 Asia Pacific: Rockwell Automation, Level 14, Core F, Cyberport 3, 100 Cyberport Road, Hong Kong, Tel: (852) 2887 4788, Fax: (852) 2508 1846